

Prairie du Chien Area School District

Innovation for Success™

REGULAR MEETING OF THE PRAIRIE DU CHIEN BOARD OF EDUCATION

Public notice is hereby given as required by law that a Meeting of the Prairie du Chien Board of Education will convene on **February 9, 2015** in the City Hall Council Chambers, 214 East Blackhawk Avenue, Prairie du Chien, Wisconsin, 6:30 p.m. This meeting will follow the Finance Committee Meeting at 6:00 p.m. Matters to be taken up, discussed and acted upon at this meeting are as follows:

I. CALL TO ORDER

Meeting was called to order by Christine Panka at 6:36 p.m.

Present BOE Members:

Lonnie Achenbach

Mark Forsythe

Lynn O'Kane

Christine Panka

Devan Toberman

II. PLEDGE OF ALLEGIANCE

III. ADOPTION OF AGENDA

Motion by Devan and seconded by Lynn to accept agenda; passed unanimous with all in favor.

IV. SPECIAL GUEST SPEAKERS

A. Joe Ruskey IT services

B. Possible approval of technology budget projection for 2015-16 school year.

Motion by Lonnie and second by Mark to purchase 40 used desktop units for BAK teacher units on projected technology budget; passed unanimous with all in favor.

V. CONSENT AGENDA ITEMS

(The School Board may approve all items with one motion or any Board Member can simply request to remove certain items for later discussion)

A. Approval of Minutes

1. 1.12.2015 Finance Committee Meeting
2. 1.12.2015 Regular Board Meeting
3. 1.19.2015 Finance Committee Meeting
4. 1.26.2015 Building and Grounds
5. 1.26.2015 Policy Committee Meeting
6. 01.26.2015 Closed Session Meeting

B. Personnel

1. Approval

- a) Cheryl Mader Sub Teacher
- b) Tammie Katzung Sub Teacher
- c) Dawn Bernard Sub Teacher
- d) Rebeca Bjurquist Sub Teacher
- e) Teresa Yesquen SpEd Aide BAK
- f) Deanna Osterhaus Weekend Janitor

2. Resignation

C. Youth Options (if any)

Motion by Lonnie and second by Devan to accept consent agenda items; passed unanimous with all in favor.

VI. CITIZEN PARTICIPATION

VII. CORRESPONDENCE/INFORMATION ITEMS (action if appropriate)

A. Upcoming Meetings and Board Items

1. Feb. 23, 2015 Building and Grounds Committee Meeting 5:00 p.m. High School Library Conference Room
2. Feb. 23 2015 Policy Committee Meeting 6:00 p.m. High School Library Conference Room
3. March 9, 2015 Finance Committee Meeting 6:00 p.m. City Hall Council Chambers
4. March 9, 2015 Regular Board Meeting 6:30 p.m. City Hall Council Chambers
5. March 23, 2015 Building and Grounds Committee Meeting 5:00 p.m. High School Library Conference Room
6. March 23, 2015 Policy Committee Meeting 6:00 p.m. High School Library Conference Room
7. April 13, 2015 Finance Committee Meeting 6:00 p.m. City Hall Council Chambers
8. April 13, 2015 Regular Board Meeting 6:30 p.m. City Hall Council Chambers
9. April 27, 2015 Building and Grounds Committee Meeting 5:00 p.m. High School Library Conference Room
10. April 27, 2015 Policy Committee Meeting 6:00 p.m. High School Library Conference Room

- B. Information Items (these are listed for reference, but will not be read off at meeting to expedite the agenda)
 - 1. February 17, 2015 Elections: Primary
 - 2. April 7, 2015 Elections: Spring Election
 - 3. April 27, 2015 Elections: New Members Take Office
- C. Board President report on State Education Convention
- VIII. REPORTS AND DISCUSSION (action if appropriate)
 - A. Superintendent/Building Administrator's Report/Presentation
 - 1. Community Connections and Celebrations
 - a) B.A. Kennedy had our January family night, which consisted of teaching families some of the math games from the Everyday Math curriculum. Other games were also introduced by teachers, and families were able to play them together.
 - b) BV Student of the Month Luncheon (2 - 12) - Brad Smock & Kiwanis
 - c) BV Lunch With Chief (K - 4) - Chief Abram
 - d) BV Valentines Dance 2/6/15 (K - 8) - PTO
 - e) "Shoot for a Cure" Saturday, January 30th.
 - 2. Program spotlights:
 - a) BAK Early Reading program (BAK library reading program for families)
 - b) Chinese New Year celebration
- IX. OLD BUSINESS (action if appropriate)
 - A. Professional Development Amy West proposal /agreement (tabled from last month)

Motion by Lonnie and second by Mark to approve up to \$11,000 professional development program for Amy West provided she signs a 5 year retention agreement; passed unanimous with all in favor.

- B. Board discussion/decision on possible Early Retirement option (tabled from last month)

Motion by Lonnie and second by Mark to keep same retirement options as the past few years; passed unanimous with all in favor.

- X. NEW BUSINESS (action if appropriate)
 - A. Any items removed from Consent Agenda for further discussion
 - B. Approve changes to Medication Administration Policy / Procedure including emergency medication (epi-pen), Medication Error Procedure and Food Allergies / other Anaphylactic Reaction Policy

Motion by Christine and second by Devan to accept Medication Policy as presented; passed unanimous with all in favor.

- C. Grants & Donations read into record and approved (if any)
- D. Student Travel (if any)
- E. Committee Meeting Reports by Board members (action if appropriate)
 - 1. Marketing Committee: Website, Community events, Open Enrollment, marketing plan

President Panka gave a report on gearing up for Open Enrollment time.

Mark made motion to approve \$30 per week for 12 weeks for advertising, Devan second; motion passed unanimously

- 2. Policy Committee

President Panka gave report

- 3. Building & Grounds

Lonnie gave report

- 4. Finance

Mark gave report

- 5. Legislative Advocacy

Christine gave report

- F. Parking Lot (FROM PAST MEETINGS-items that arise during the meeting that aren't on the agenda, but which may need follow-up)

- 1.

XI. CLOSED SESSION

Be it resolved that the Prairie du Chien Board of Education moves to go into Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; (e) Deliberating or conducting other specific public business whenever competitive or bargaining reasons require a closed session. Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1) (a) and (1) (f) which allow a meeting to be closed to the public when a government body is going to deliberate concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body, or where the governmental body considers financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration or specific personnel problems or the

investigation of charges against specific persons except where Section 19.85 (b) applies, which, if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data or involved in such problems or investigations.

A. Individual Administrator goals for 2015

Motion by Lynn and seconded by Devan to go into closed session. Roll call vote taken; passed unanimously with all in favor.

yes: Lonnie Achenbach

yes: Mark Forsythe

yes: Lynn O'Kane

yes: Christine Panka

yes: Devan Toberman

XII. RETURN TO OPEN SESSION

Motioned by Mark and seconded by Lonnie to return to open session at 8:27 p.m.; passed unanimously with all in favor.

XIII. ACTION TAKEN, IF APPROPRIATE, AS A RESULT OF CLOSED SESSION (if any).

XIV. ADJOURNMENT

Motion by Christine and seconded by Devan to adjourn meeting at 8:30 p.m. Passed unanimously with all in favor. Meeting Adjourned.



President

Notes taken by Drew Johnson

